



Redefining Business
Services

UPDATER SERVICES LIMITED - FAMILIARIZATION PROGRAMME FOR THE FINANCIAL YEAR 2024-25

PARTICULARS OF THE PROGRAMMES	DETAILS	TIMING
An overview of the Business	An overview of the company, its group structure, board procedures, matters that are reserved for the board, the main risks, and approach to risk management	2.5 Hours
Regulatory updates	Circulars and Notifications issued under Companies Act, 2013 and SEBI regulations, Indian Accounting Standards	
Innovative Business Ideas	Future Perspectives and Approaches for Operations and Performance	
Corporate Governance and Internal Audit	Statutory Legislation, Internal Audit Report	

Board meetings are organized to provide Directors with a comprehensive understanding of the Company, including its policies, business activities, and regulatory updates. During these meetings, Directors are presented with detailed reports and presentations, such as highlights from the internal audit, key business performance insights, and any significant developments or changes in the company's operations. These sessions aim to keep the Directors informed and ensure they have the necessary information to make well-informed decisions regarding the company's strategic direction and governance.

During the financial year 2024-25, the following Board Meetings of the Company were held for the familiarization of Directors on the following dates: May 20, 2024, August 05, 2024, October 29, 2024 & January 27, 2025

Details of Familiarization Programmes Imparted and Hours spent by Independent Directors – Cumulative till date.

NAME OF THE DIRECTOR	FY 2024-25		CUMULATIVE TILL DATE	
	NUMBER OF PROGRAMMES ATTENDED	NUMBER OF HOURS SPENT	NUMBER OF PROGRAMMES ATTENDED	NUMBER OF HOURS SPENT
Amit Choudhary	4	3	8	5
Sunil Rewachand Chandiramani	4	3	10	6
Sangeeta Sumesh	4	3	9	5.5